

## **COMPANY PROFILE**

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## **INTRODUCTION**

**Lumens Electromechanical L.L.C** established its operations in U.A.E in 2006 to offer its services to **Construction, Interior & Turnkey Solutions Building maintenance** and **Services industry**. The company focuses on Industrial, Commercial and residential units as well as Turnkey Projects viz. Large Substations, villas, High Raise Building, Hotels, commercial complex etc. We have executed a number of such projects during the last 4years of its existence for wide cliental, predominantly corporate entities. Our professional projects management team ensures quality, cost-effective and timely delivery of products and services. Our permanent client base is a testimony to our focussed commitment to the task undertaken.

Our business is structured to provide a single point contact for our customers with the support of our team of asset specialist, high skilled execution staff, established service providers in their area of proficiency and consultants.

We believe our company's continued growth has been a direct consequence of the commitment from our team of dedicated people, our focus on delivering innovative solutions and by understanding our customers business so that we deliver value-added services.

This presentation will provide you with an insight into our business and we are confident it will assure you that your business will be supported by one of the most innovative quality conscious and customer focused service providers in the industry.

## **CAPABILITIES**

With an increased awareness of the importance of having a professionally managed company, every market now demands international standards of quality, service and technical skills.

Building owners and corporate houses demand a level of service which we are capable of matching with our vast experience in **Construction, Interior & Turnkey Solutions Building Maintenance** and **Services**. Our client can feel at ease in knowing that their projects are being managed by an industry leader.

Lumens.L.L.C Construction can provide a single point of contact to satisfy the most demanding requirements in a cost effective manner.

Our company has a considerable presence in the local market, providing a comprehensive range of services to many private and public sector clients. We work closely with our clients to ensure that we deliver solutions, no matter what it takes.

We believe at Lumens.L.L.C that we have the capability to provide services with its technical background in an efficient and cost-effective manner. We have a continual projects commitment in working towards achieving timely completion of projects and services like upgrade, repair and modifications.

## **Services Overview**

With a high degree of in-house technical support, we're confident that we can assist your company with any challenges that arise. We encourage a pro-active approach in everything we do and our histogram is a testimony to our claims.

Our Core Competencies

- **MEP Projects ( Industrial, residential and Commercial Infrastructure Projects)**
- **Building Maintenance**
- **Interior & Turnkey Solutions**

Lumens.L.L.C has the technical know-how and coupled with an intimate understanding of the local market our clients can be assured that we'll deliver a level of service exceeding their expectations.

## **Vision and Mission Statement**

### **Our Vision**

To be a leading construction and services entity in terms of Knowledge, Quality, Pro-active Service deliveries, high professional standards and Value.

### **Our Mission**

Our goal is to meet with the highest performance standards and reliability whilst also providing value added services.

The knowledge and friendliness of our staff will ensure all dealing in good manner and good Clientele Lumens LLC will improve quality in day with long term Relationship.

### **Our Customers, Our Business**

Our business exists because of our customers. Our entire team understand this is one of our core values and our people are constantly searching for new and innovative ways to deliver value-added services, as we endeavour to learn more about each business and their specific requirements.

We work closely with our customers to make sure the exact requirement is attained and to ensure we can deliver value-added solutions, not just a reactive service. We believe this has been paramount as to why many leading companies have chosen to partner with us.

We do believe that as a result of our team's commitment and focus on delivering quality and cost-effective initiatives to our customers, we have built strong and successful partnerships with some of the best in the market.

## Quality Policy

LUMENS.L.L.C. is dedicated to delivering services, as agreed by contract, at a quality that will meet our client's expectation whilst providing efficient and timely completion within the contract budget.

Everyone benefits from quality. It reflects directly on our success and is actively encouraged as a matter of pride and satisfaction for all the employees. Training is made available to every employee to enhance understanding of the quality policy, and procedures that flow from it and their effective application.

Our objective is to execute all work processes effectively and efficiently at one go.

To achieve this, the company will ensure that the policy is understood, implemented and maintained at all levels in the organisation by developing procedures tailored to the desired work practices and then working on it.

The company focuses on best work practices with procedures defined to minimise waste and error across all company activities, including [Project Management](#), [Supply](#), [Fabrication](#), [Maintenance](#) and [Soft Services](#) work processes and also the management of supplies.

Lumens L.L.C. will provide adequate resources to develop and maintain quality, safety and environmental planning, control, assurance and improvement initiatives with training to ensure full participation of employees.

Quality, Safety and environment protection are management responsibilities. Lumens L.L.C. construction management will continually monitor the quality of all products and services while ensuring that safety and environment protection standards are maintained to the highest practicable standards.

Lumens L.L.C. will continually monitor company operations through auditing functions and key performance indicators, to ensure conformance to agreed requirements and targets, and implementing initiatives to promote a trend of continuous improvement.



## **Occupational Health and Safety Policy**

LUMENS.L.L.C. realize that working safely is vital to the ultimate success of our organization. There can be no compromise with safety; it is, and always will be, the responsibility of each and every one of us. For all of our employees, safety will always take precedence over job expediency.

LUMENS.L.L.C. and our Managers and Supervisors have a total commitment to, and will continue to be responsible for, health, safety, rehabilitation and welfare of our employees, and others at our work places. They may delegate OHS&R duties and activities but not their responsibilities. All persons directing the work of others at our workplaces are required to join with employees and work together towards achieving and maintaining a high level of safety performance.

LUMENS.L.L.C. is also committed to protecting our employees by demonstrating a 'Duty of Care' through effective OHS&R safety system and risk management strategies and the application of Industry-based Standard OHS&R procedures. All Employees, other persons and organizations are required to unite with us in joint objectives, which are:

- to create and maintain a safe, healthy and productive workplace environment and procedures for all persons at our places of work, against risks to their health, safety or welfare arising out of our work activities;
- to create and maintain continuous improvement strategies, systematically managing to ensure proactive hazard controls and legitimate implementation of our Policies and Procedures to the Industry-based OHS&R Standard for safety system and Risk Management; and
- To ensure compliance with the OH&S Act, Associated Acts, referenced Industry Codes of Practice and referenced Standards.

Employees are required by law under a Duty of care of their health and safety, and that of their fellow workers to the extent of their capabilities, by following all safety rules, procedures and instructions, and by reporting all hazards, injuries or ill health. Employees must not misuse safety equipment.

## **Environmental Policy**

Complying with all relevant environmental legislation, regulations, codes of practice and contractual conditions.

LUMENS.L.L.C. recognises the importance of maintaining and enhancing the quality of the environment for the benefit of our customers, employees, stakeholders and the community. Our commitment is to deliver our projects in an environmentally responsible manner.

Specifically, Lumens L.L.C. is committed to:

Preventing pollution of the environment by activities over which we have Control.

Conducting business with suppliers who also have a commitment to responsible environmental management.

Continually improving our environmental management performance by regular reviews and setting realistic environmental objectives and targets.

To achieve our policy goals we will plan and manage our activities in accordance with best practice environmental management principals.

## **Quality Assurance Commitment**

LUMENS.L.L.C. is committed to providing exceptional service in Construction Management and technical support services.

Our quality objectives are satisfied clients and continual improvement. To ensure these objectives can be achieved, we have established and will maintain a quality management system which is designed to meet the requirements of AS/NZS ISO 9001.

Through our training programs, all employees and associates have gained a sound understanding of this policy and our management system have been empowered to deliver service excellence. We will achieve our objectives through our focus, our commitment and our training.

To ensure we meet our objectives, the following outlines individual responsibilities in relation to the implementation of our Quality Assurance program;

### **Managing Director**

As senior executive officer, our MD has overall responsibility for setting the company's quality goals, strategic planning for growth and overall improvement to business processes, and to ensure these goals are met through constant performance indicators. The MD also reviews the quality management system regularly.

#### Quality Manager

The quality manager is an integral component of our management team and has the responsibility and authority to manage the day-o-day operation of the quality system, including advising senior management on the performance of the system. The Quality Manager is also responsible for conducting training in quality awareness.

#### Management Team

The members of the management team have the responsibility to ensure that the company's quality goals are translated into operational effectiveness. They are accountable for the quality outcomes of their departments.

#### Supervisors

Supervisors are responsible for implementing the quality system on a day-to-day basis. They are also responsible for conducting work skills, OH&S and Customer Service training.

#### All Employees

Each person is expected to understand their role in achieving quality outcomes and then putting these principles into practice.

### **Summary & Closing Proposals**

We hope this presentation clearly provide you with an insight into our business, our people and the commitment we have made to provide an innovative and strategic Construction and Services Management Systems.

A partnership between your esteemed organisation and LUMENS.L.L.C. Will ensure that you can:

- Concentrate on your core business.
- Rest assured that your projects are constructed, maintained and Serviced in a professional and ethical way.
- Set the industry benchmark by providing safe, compliant and aesthetically pleasing execution of project.
- Create value for all stakeholders by ensuring your projects are being managed in a cost effective way.

We trust you have found our company profile of interest and we look forward to the opportunity where we can partner with you and add value to your business.

If there is any additional information you would like or you have some feedback about this presentation we would be pleased to hear from you.

We look forward to the opportunity in building a long and mutually rewarding partnership with your organisation.

Regards,

**Ajay Unnithan**  
**Managing Director**



## **Organization Histogram**

Managing Director	: Ajay Unnithan
Operation Manager	: Sree Kumar .k
Project Manager	: Pradeep Gopinath
Electrical Engineer	: Arun David
Civil Engineer	: Biju
Mechanical Engineer	: Jayakrishnan m C. R
Supervisor's	: Shaji Alexander (Site Supervisor A/C) Manoj Kumar (Site Supervisor Electrical) Gopan (Site Supervisor Plumbing) Suresh (Site Supervisor Ducting)
Skilled Technicians & Helpers, Driver's	: <b>Total Engineering Staff - 45</b>
Office Administrator	: Latha C.R..
Office Assistant	: Sheja
Procurement officer	: Shajer M.K.
Safety Officer	: Jothi kumar
Accountant	: Sadiq Ali
Receptionist	: Marlin
Office boy	: babu

**Total Office Staff: 7**

**Total Engineering Staff-45**

## Labour Histogram

SL/NO	DESCRIPTION	NOS
1	MECHANICAL ENGINEER	1
2	ELECTRICAL ENGINEER	1
3	Civil ENGINEER	1
4	ELECTRICAL SUPERVISOR	1
5	A/C SUPERVISOR	1
6	ELECTRICIAN	5
7	A/C TECHNICIAN	3
8	DUCT FABRICATOR	3
9	PLUMBER	5
10	CARPENTER	3
11	MASON	3
12	DUCT INSULATOR	4
13	PAINTER	3
14	NET WORK TECHNICIAN	1
15	HELPERS	7
16	DRIVERS	3
	TOTAL	45

**Plant & Machinery**

SL/NO	Description	Qty
1	Concrete Mixer Machine	1
2	Asphalt & Concrete Cutting Machine	1
3	Aluminium Scaffolding & Metal Scaffolding	3 + 2
4	Threading Machine Up to 100-mm & Small Machine	1 +1
5	Welding Machine	2
6	Gas cutting Machine	2
7	Metal Cutting Machine	2
8	Hand Cutting Machine Wheel Type	2
9	Jackhammer	2
10	Compactor Machine Medium	1
11	Serves Pump ( A/C)	2
12	Vacuum Pump	2
13	Generator 5-kva	1
14	Drilling Machine Hammering Type	4
15	Drilling Machine Small Type	3
16	Charger Drill	2
17	Jick sow	2
18	Table Sow	1
19	Ladder 6-ft, 9-ft, 12-ft Total-12	12
20	Submersible Pump Big -2 -Nos & Small – 2-Nos	4
21	1.5 Ton Pick up	2
22	1- Ton Pick up	1
23	3-Ton Pick Up	2
24	16-Seater Passenger Van	2
25	Electrical Meagre, clamp meter, multi meter, Other testing Equipment.	Lot
26	Cable crimping tools, Cable Cutter All Type	3+3
27	All Technician with Complete Tools and box	26-Nos
28	Air Compressor 12-Bar , 6-Bar	1+1
29	Tri pod Lifting UP 4-Ton	1
30	Air Extract fan Industrial Type	4-Nos

### **List of Approved Subcontractor**

- 1) Al Arabia Water Proofing L.L.C Ajman
- 2) Reflections Gulf Coats L.L.C. DUBAI.
- 3) Dirham Contracting & Water Proofing L.L.C .DUBAI
- 4) Al Wajan Plumbing contracting L.L.C . Dubai
- 5) Al Kitbi Electrical Contracting L.L.C .DUBAI
- 6) Alpha Electromechanical Contracting. Ajman
- 7) Bright Horizon Glass & Aluminium .L.L.C . Dubai
- 8) Al Fawaz Aluminium & Glass works L.L.C. Ajman
- 9) Abu Hail Star Steel Fabrication . Dubai
- 10) Mashriq Group of Companies. Sharjah
- 11) Quality Queen Contracting. L.L.C .Duabi
- 12) Maxi care Contracting & pools contracting. Abu Dhabi. Dubai
- 13) Al Salik Interiors & joinery

### **List of Suppliers**

- 1) BMTC ( Electrical ) Dubai
- 2) Prakash Trading (Electrical) Dubai.
- 3) Al Habtoor Electral Trading. Dubai.
- 4) M.AH.Y Khoory & CO . Dubai
- 5) Bin Moosa Daily .Dubai
- 6) Bin Masood . Dubai
- 7) RAK CERAMICS. Dubai .
- 8) UTS Carrier . Dubai
- 9) Gulf sail Dubai.
- 10) ELAPCO. Dubai.
- 11) Refrigeration Equipment. Duabi.
- 12) CLASSIC CRYSTAL.L.C Dubai.
- 13) TOTAL SOLUTIONS BUILDING MATERIALS. Dubai.
- 14) MAJID BUKATTATA TRADING.L.L.C. Duabi.
- 15) Emirates Chemicals. Dubai.
- 16) Fosroc Midle East . Dubai.

## **Name of Bank & Address**

### **1) Name of Bank ( Emirates NBD Bank)**

Shindaga Market. Branch. Bur Dubai

(A/C - NO – 1011318759701)

Swift-code-EBILAEAD

### **2) Name of Bank (Masherq Bank)**

**KHOR DUBAI-DUBAI**

(A/C- NO – 0990207926)

## **Credit Facility Available (One Million Only)**

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## **INSURANCE**

**Other Information will be submit at the Time of Singing of contract**

**Work man Insurance Done by Arabian Scandinavian Insurance Company PLC**

**Copy attached**